



聖地牙哥中文學校  
Chinese School of San Diego

5075 Ruffin Road, Suite A, San Diego, CA 92123

TEL: (858)565-8008 FAX: (858)278-8899

<http://chineseschoolsd.com>

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San Diego Unified School District	(Grades 7-12)
Poway Unified School District	(Grades 9-12)
Grossmont Unified School District	(Individual School Basis)
San Dieguito School District	(Counselor Approval)
Various Private Schools	

**I. Eligible Classes (Mandarin & Cantonese)**

- Chinese Youth and Teen Mandarin Classes
- Chinese Youth and Teen Cantonese Classes

**II. Class Schedule**

- Complete 140 hours of classroom instruction. (SDUSD)
- Complete 5 hours of Chinese Cultural Activities (may earn up to 14 Chinese Cultural Hours per SDUSD).
- 1 hour must be from Pen Pal program correspondence activity.

**III. Grading**

- Grade A 90-100%
- Grade B 80-89%
- Grade C 70-79%
- Grade D 60-69%
- Grade F 59-0%, includes students not completing school year or who fail to take their final exam.
- Student's grades are dependent upon weekly quizzes, homework, attendance, class participation, and demonstrated competency on oral and written exams.
- Citizenship grades are based upon student's tardiness, turning in homework on time, poor attendance, and classroom / school behavior. Grades are Excellent (E), Good (G), Satisfactory (S), and Unsatisfactory (U).

**IV. Attendance**

- Weekly attendance is mandatory.
- Class instruction is every Saturday morning from 8:30am to 12:00pm.
- Without prior Principal approval, students absent for more than 10 hours per semester will result in immediate disqualification from High School Credit Program.

**V. Registration & Withdrawal**

- Students should notify CSSD Administration of intent to participate within first two weeks of the semester.
- Students must notify School Vice Principal intent of withdraw from high school credit program.

**VI. Chinese School of San Diego Mandatory Requirements**

- Report cards are mailed directly to individual high schools at the end of each semester.
- Students must follow Chinese School of San Diego school rules and policies.

**VII. Student Responsibilities**

- Pay High School Credit tuition fee.
- Participate in Chinese Cultural Credit (Complete Blue Form & return to Vice Principal).
- Participate in CSSD Pen Pal program.
- Students are responsible for picking up any necessary forms (e.g. Off Campus Study Form or the Independent Study Form) from their individual school's counselor office.
- Students are responsible for verifying the status of grade and credit transfer with their high school counselor.

For more information, please contact CSSD Administration.

\*CSSD reserves the right to make changes to these requirements when necessary.\*